

Spick Carpet Cleaning Privacy Policy

Your privacy is very important to us. This privacy policy lets users of the Site know when we collect personal information and what we do with it.

You may browse and access information contained within this website without providing any personal information. Whenever you voluntarily provide us with personal information, eg, through an online form, we will use it to:

- action or respond to the information provided and communicate with you.
- improve our services; and
- administer, evaluate, improve, and secure our Information and Communications Technology (ICT) systems, our website, and the information our website contains (ICT and website purposes)

We collect your personal information to provide a service to you, with your knowledge and consent, and by fair and lawful means.

We will keep any such information secure and may share it with third parties:

- To the extent necessary for the administration services they provide to us related to the ICT and website purposes such as Xero, Microsoft Office 365, etc (who store and process our data)
- If merging or selling our company
- When required by law

We have software to track which pages are visited to help us identify the most popular areas of our website. The information is aggregated, and we cannot identify individual visitors.

Our website may link to external sites that are not operated by us. Please be aware that we have no control over the content and practices of these sites and cannot accept responsibility or liability for their respective privacy policies.

Providing some information is optional. If you do not enter your personal information, we may not be able to provide you with some of the services you desire.

We keep your information for as long as necessary to provide you with your requested services.

You have the right to ask for a copy of any personal information we hold about you, and to ask for it to be corrected if you think it is wrong. If you'd like to ask for a copy of your information, or to have it corrected, or you have any concerns about personal information that we hold please contact us at info@spick.co.nz or 06 863 1900, or write to: The Privacy Officer, PO Box 2, Gisborne 4040.

Our privacy policies will be deemed accepted by your continued use of our website. We encourage you to check this page regularly to check the date of the policy and review any changes.

The policy takes effect on 4 October 2022.